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मानक

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IS 10279 (1982): Overall trimmed sizes of articles of stationery that include detachable sheets [CHD 15: Paper and its products]



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Bhartrhari—Nitiśatakam

“Knowledge is such a treasure which cannot be stolen”

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IS : 10279 - 1982

Indian Standard
SPECIFICATION FOR
OVERALL TRIMMED SIZES OF ARTICLES
OF STATIONERY THAT INCLUDE
DETACHABLE SHEETS

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MANAK BHAVAN, 9 BAHADUR SHAH ZAFAR MARG
NEW DELHI 110002

Indian Standard

SPECIFICATION FOR OVERALL TRIMMED SIZES OF ARTICLES OF STATIONERY THAT INCLUDE DETACHABLE SHEETS

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(Continued on page 2)

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(Continued from page 1)

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Indian Standard

SPECIFICATION FOR OVERALL TRIMMED SIZES OF ARTICLES OF STATIONERY THAT INCLUDE DETACHABLE SHEETS

0. FOREWORD

0.1 This Indian Standard was adopted by the Indian Standards Institution on 31 August 1982, after the draft finalized by the Paper and Its Products (Excluding Packaging Materials) Sectional Committee had been approved by the Chemical Division Council.

0.2 The phrase 'articles of stationery that include detachable sheets' applies to pads, notebooks, duplicate pads, printed or otherwise, etc, from which sheets may be detached. The sheets may be either stuck to a spine to form a pad or detachable from a stub by means of perforations.

0.2.1 This standard is based on ISO 618-1974 'Paper — Articles of stationery that include detachable sheets — Overall trimmed sizes', issued by the International Organization for Standardization.

0.3 For the purpose of deciding whether a particular requirement of this standard is complied with, the final value, observed or calculated, expressing the result of a test or analysis, shall be rounded off in accordance with IS : 2-1960*. The number of significant places retained in the rounded off value should be the same as that of the specified value in this standard.

1. SCOPE

1.1 This standard prescribes the overall trimmed size of articles of stationery that include detachable sheets.

*Rules for rounding off numerical values (*revised*).

1.2 This standard does not apply to cases in which the stub includes printed information (except possibly the page number) or where it is intended for the entry of written information.

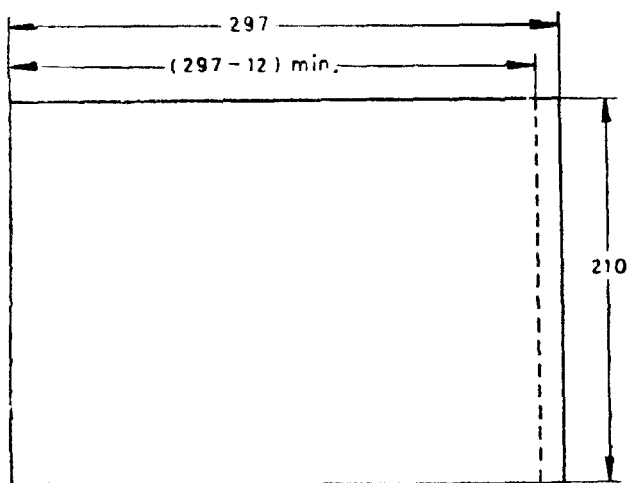
2. SIZES

2.1 **General Rule** — The overall trimmed sizes of articles of stationery that include detachable sheets shall be one of the sizes of ISO-A Series given in IS : 1064-1980*.

2.2 **Sheets Stuck to a Spine to Form a Pad** — The overall trimmed size of the pads and sheets shall be one of the ISO-A Series.

2.3 Sheets (in Books, Pads, etc) Detachable from a Stub by Means of Perforations

2.3.1 *Perforations, Continuous Along One Side of the Articles* — The overall trimmed sizes of the combined stub and detachable sheet shall be one of the ISO-A Series (see Fig. 1 and 2). The maximum width of the stub shall be 12 mm.



All dimensions in millimetres.

FIG. 1 SHEET DETACHABLE ALONG THE SHORTER EDGE

NOTE 1 — The overall size of the detached sheet will be less than one of the ISO-A Series sizes in one direction by the width of the stub.

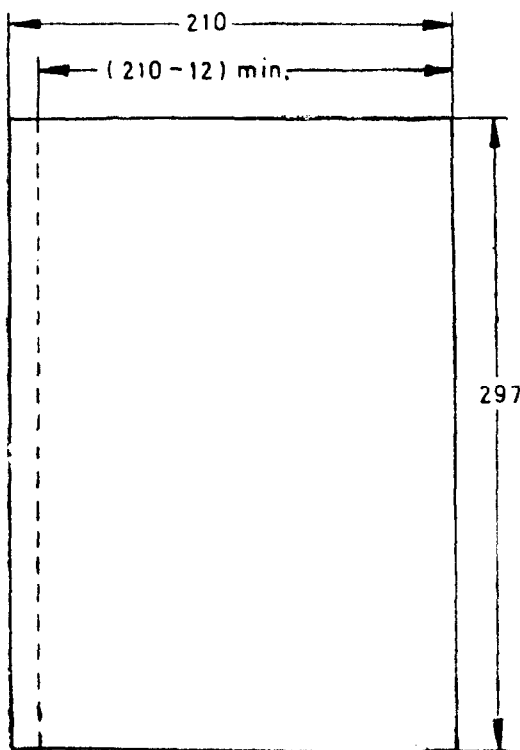
*Paper sizes (second revision).

NOTE 2 — If the detached sheet is required to be of one of the ISO-A series sizes, because of office techniques the overall trimmed size of the combined stub and detachable sheet may be greater in one direction by the width of the stub. This special requirement shall be clearly indicated in the order.

2.3.2 Perforations, Along One Side at Ends but Discontinuous — In this case the discontinuous perforation leaves, the centre portion as a part of the detachable sheet for use as filing margin (see Fig. 3).

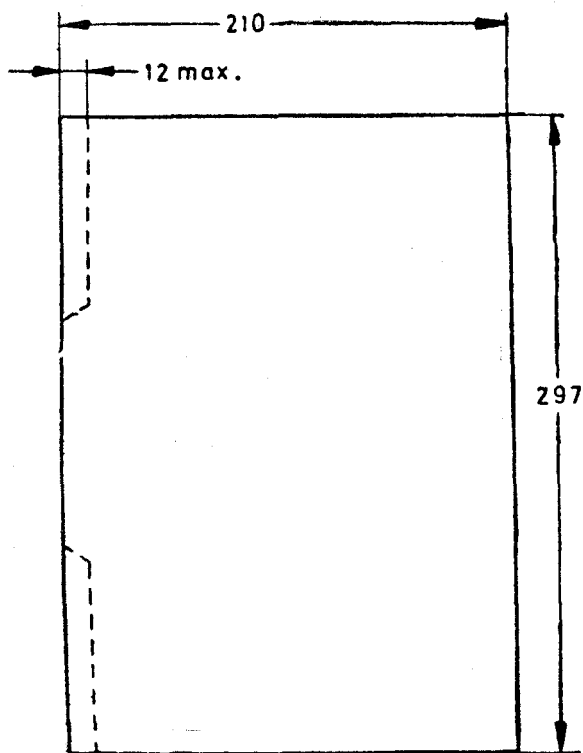
The overall trimmed size of the combined stub and detachable sheet shall be one of the ISO-A Series. The maximum width of each part of the stub shall be 12 mm.

NOTE — The overall size of the detached sheet, including the filing margin, shall be one of the overall trimmed sizes of the ISO-A Series.



All dimensions in millimetres.

FIG. 2 SHEET DETACHABLE THE LONGER EDGE



All dimensions in millimetres.

FIG. 3 DETACHABLE SHEET WITH FILING MARGIN